

Guidelines for submission

Trinity Magazine accepts and encourages submissions. We seek quality writing and art about events across the globe and the impacts on people. **Trinity Magazine** accepts work in all media transmittable through the Web technology. This includes :

- **Electronic arts** (such as computer animations)
- **Visual arts** (paintings, textiles, sculpture, film, photography)
- **Sound** (song, voice)
- **Words** (prose, poetry, short stories, fiction or non fiction)

- Material may be submitted via email to: submit@trinitymagazine.com

- Material may also be submitted by postal mail to:

Trinity Magazine

Submissions

Suite 104 Wigham House, 16-24 Wakering Road, Barking, Essex. IG11 8QN.

- By submitting your work for consideration, you give **Trinity Magazine** permission to publish the work for an indefinite time, in electronic, print and other media, including promotional and advertising use. The artist retains all copyrights and we will post this notice with your work. **Trinity Magazine** is not responsible for copyright violations or misuse by others.

- Photographs and scan able flat art up to 8.5" X 11" are accepted. Three-dimensional art is best represented by photographs up to 8.5" x 11". 35mm slides are accepted.

- If you want your materials returned, postal mail must include a self-addressed, stamped envelope (or box) with correct return postage. Materials submitted without return postage will be considered property of **Trinity Training** or may be disposed.

- Material can be submitted via electronic format may also be submitted by mail, video and audiocassettes. Contact us regarding other media.

- You can also submit paper based written articles. Use a normal font so that an optical character reader may easily scan it.

- To submit paper-based written articles, send a high quality, single-sided 8.5" x 11" photocopy typed in double space on plain, white paper. Include your name, address, phone numbers and email on the first page of any article or manuscript you submit, or mark any artwork with this information (e.g., label your floppy or memory stick).

- There is no word or size limit to submissions, however the form should be appropriate to the medium of Web-based communication. Writing must be concise. This medium demands clarity, impact, and easy readability. Length is unimportant.

- Feel free to submit multiple works, or multiple times.

- We accept only wholly original work. By submitting, you certify that the entry is

your own, original work. It is the submitter's responsibility that all copyright permissions are obtained for republication or when reusing elements of another's work (e.g., collage, computer manipulation of art and photos). You must hold model releases for images of people.

- Include a biography of 400 words or less. Indicate contact information (mailing address, phone number, fax number and email) suitable for publishing on the internet. We do not suggest using home/personal information; use a business or post office address.
- Include a photograph (up to 8 ½" X 11") of yourself, or another image to represent yourself, for the biographical web page.
- You may include an artist's statement of 250 words or less about your work that explains its relationship to the magazine's subject and theme.
- Artwork may be used for illustrative purposes (e.g., appearing with an article) or by itself.
- **Trinity Magazine's** primary language of publication is English.
- We will take the utmost care with the materials you provide. We cannot, however, be responsible for loss or damage. Do not send any original work.

(Trinity Magazine is a baby of Trinity Training & Recruitment Services Limited)